



OFFICE OF THE DIRECTOR -CUM-PRINCIPAL  
ATAL BIHARI VAJPAYEE GOVT. INSTITUTE OF ENGG. & TECHNOLOGY  
PRAGATINAGAR SHIMLA H.P.-171202  
email: [director.abv@gmail.com](mailto:director.abv@gmail.com), Website: [www.abvgiet.ac.in](http://www.abvgiet.ac.in)  
Phone: 01783-253918, Fax: 01783-253919

No. -141

Dated: 26-06-2021

### SOP's/Guidelines for Campus/Hostel

Following are the preventive and response measures to be observed by all to contain the spread of COVID – 19:

- Use of personal face covers/masks and carrying personal hand sanitizers is mandatory for the students.
- Students must maintain a minimum distance of 6 feet from one another in public places as far as possible.
- Installation and use of “Aarogya Setu” App by all teaching staff, non-teaching staff and students is mandatory.
- Students should enter college premises only after thermal screening and sanitizing their hands provided at the entrances.
- Respiratory etiquettes should be followed strictly. This involves strict practice of covering one’s mouth and nose while coughing /sneezing with a tissue or handkerchief or flexed elbow and disposing off used tissues properly.
- Spitting is strictly prohibited.
- Students should refrain from going outside the campus to the maximum possible extent.
- Teachers must ensure fixed seating arrangement for the students in the classrooms and labs with proper social distancing.
- Students must carry their own belongings such as pen, pencils, water bottles, hand sanitizers, masks etc. so that they refrain themselves from using each other’s belongings.
- Social distancing must be ensured during meal times in the canteen and the hostel.
- Students of Parvati Girls Hostel will ensure that there is at least 6 feet distance between their beds and will not share their belongings.
- If the student is sick then in that case he/she should not come to the institute and follow necessary protocols in this regard.



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- Despite the above precautions if any individual gets infected the institute will not be held responsible in that case.

**Note: Defaulters will be penalized and strict action will be initiated against them.**

Director/Principal  
Atal Bihari Vajpayee  
Govt. Institute of Engineering & Technology  
Pragatinagar, Shimla, H.P.

Endstt.No. ABVGIET/Estt./BT/Misc/20 - 1058

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Copy to:-

1. OICs/HODs of various departments.
2. Website in-charge for uploading the information on the website.
- ✓ 3. Circulation among the staff members.
4. Security personnel to ensure that students should not wander in the campus without mask.
5. Training Branch of B.Tech./Poly/ITI for information and necessary action
6. Notice Boards of B.Tech, Polytechnic, ITI and Hostel.

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